

i light singapore

INVITATION TO
ARTWORK PROPOSAL SUBMISSION

Contents

1.	ABOUT THE FESTIVAL	
	i Light Singapore.....	3
	Theme: Re:Light, Re:Live, Re:Imagine.....	4
2.	THE OPEN CALL	
	Open Call for Artistic Proposals.....	5
	Submission Requirements.....	6
	Evaluation Criteria.....	7
	Artwork Budget.....	8
	Additional Information.....	10
3.	ANNEXES	
	Annex A – Festival Artwork Schedule.....	12
	Annex B – Map of i Light Singapore.....	14
	Annex C – Potential Installation Locations.....	15
	Annex D – Frequently Asked Questions.....	17
	Annex E – Key Site Plans with Dimensions.....	Available upon request

Application form to be enclosed with the Open Call documents.

01 ABOUT THE FESTIVAL

i Light Singapore

i Light Singapore, previously known as i Light Marina Bay, was first held in 2010 to inject vibrancy to the area and reinforce Marina Bay's position as a sustainable precinct. The festival is presented by the Urban Redevelopment Authority and features light art installations around the Marina Bay waterfront by local and international artists.

As Asia's leading sustainable light art festival, i Light Singapore is powered through energy savings from the 'Switch Off, Turn Up' campaign, where participating stakeholders and building owners around the Bay and beyond are encouraged to switch off non-essential lighting and turn up air-conditioning temperatures during the festival period. Beyond the showcase of visual art and urban space, the festival also offers a dynamic line-up of events and programmes, including performances, dining options, workshops and family-friendly activities.

Each year, we also invite artists to explore various forms of Sustainability and Sustainable Living – of environment, economy and culture – and examine how light art can create conversations about our lifestyles, decision-making and the community. i Light Singapore will return for its eighth edition in 2020.

Festival Dates:

6 – 29 March 2020

For more information about the festival, visit :

www.ilightsingapore.sg

ABOUT THE URBAN REDEVELOPMENT AUTHORITY

The Urban Redevelopment Authority (URA) is Singapore's land use planning and conservation agency. Our mission is 'to make Singapore a great city to live, work and play'. We strive to create an endearing home and a vibrant and sustainable city through long-term planning and innovation, in partnership with the community.

URA's multi-faceted role includes being the main government land sales agent. We attract and channel private capital investments to develop sites that support planning, economic and social objectives. We also partner the community to enliven our public spaces to create a car-lite, people-friendly and liveable city for all to enjoy. In shaping a distinctive city, URA also promotes architecture and urban design excellence. Visit www.ura.gov.sg for more information.



The Theme

Re:Light, Re:Live, Re:Imagine

Curatorial Theme

We often determine objects to be garbage and dispose of them freely in our daily lives – but have they truly reached the end of their life cycle and are completely unusable? Sustainability is central to i Light Singapore, and this year we zoom in on the definition of waste. While recycling initiatives exist to reduce the amount of disposals, perhaps it is equally worthwhile to consider reducing waste production and extending the lifespan of materials through design, restoration and repurposing.

'Re:Light, Re:Live, Re:Imagine' – the curatorial theme for i Light Singapore 2020 – explores and reimagines the endless potential of everyday objects thrown away. We invite artists to look at the relationship between products and waste from a fresh perspective as we place them on center stage in the creative process, conscientiously renewing the material's life cycle, showcasing their hidden potential and revealing the virtues of upcycling.

An end or a promising new beginning? See it in a new light.

Keywords

Sustainability / Circular economy / Upcycling / Regenerative / Renewal / Nature / Nurture

Interested parties are encouraged to present an artistic interpretation of the theme rather than a literal translation.

The Rainbow Connection by Yun
i Light Singapore – Bicentennial Edition



02
THE OPEN CALL

Open Call for Artistic Proposal

All local, regional, and international artists, including architects, designers of various specialty (lighting, product, industrial, etc.), artists and multimedia specialists are invited to submit a light art installation proposal for i Light Singapore 2020.

Selected proposals will be realised and presented at i Light Singapore.

SUBMISSION OF PROPOSALS

Submit your proposal to
submission@light.sg

on or before 12 July 2019

Submission requirements are detailed on page 6.

FOR MORE INFORMATION ON
THE OPEN CALL

PLEASE CONTACT:

Ms. Colette Li
colette.li@sg.pico.com

Ms. Tricia Tang
tricia.tang@sg.pico.com

FOR MORE INFORMATION ON
i LIGHT SINGAPORE

PLEASE CONTACT:

Mr. Dann Khoo
dann_khoo@ura.gov.sg

Ms. Shirleen He
shirleen_he@ura.gov.sg

CLOUD by Caitlind Brown and Wayne Garrett
i Light Marina Bay 2014



Submission Requirements

1. The completed application form in PDF format. The application form is available in the invitation package.
2. Any additional profile(s), curriculum/ curricula vitae or portfolio(s) of participating artists.
3. One A3 presentation board containing graphics, sketches, renderings, drawings, images and/or photographs of the proposed design in PDF format.
4. Project timeline and budget proposal.
5. Technical drawings of your proposal in PDF format. These may include plan, elevation, sectional view(s), connection details, power requirements and a schedule of materials.
6. Any supporting documents as deemed fit, such as operational guidelines, AV/ lighting specifications, etc.

Videos should be uploaded onto hosting sites (e.g. YouTube, Vimeo) for viewing.

Please endeavor to keep all files to a maximum of 5MB. If you are submitting files in excess of 5MB, do upload these to a cloud service like Dropbox, Google Drive or WeTransfer and provide a link in your submission.

SUBMISSION PROCESS

- Only digital submissions will be accepted for i Light Singapore 2020.
- The deadline for submission is **12 July 2019, 23:59pm Singapore time (UTC+08:00)**. Entries submitted after this date will not be accepted.
- Submit your complete application to submission@ilight.sg.
- If you are submitting multiple entries for the Open Call, do submit these in separate emails.

Evaluation Criteria

Submissions will be evaluated and selected by the Festival Organising Committee and an interdisciplinary curatorial advisory panel of professional experts from diverse backgrounds including art, design, architecture and education. Proposals will be assessed according to the following criteria (in no particular order).

1. Reflection of the theme 'Re:Light, Re:Live, Re:Imagine'
Details as seen on Page 4.
2. Creative use of light, technology, upcycled materials and everyday objects.
3. Reflection on Sustainability in the artwork.
Since the inaugural edition of our festival in 2010, we have been working closely with our community of artists and partners to promote the message of sustainability through art. We invite artists to explore various forms of sustainable living, i.e. the environment, the economy and culture, and examine how we can create conversations about our lifestyles, decision-making and the community through light art.
4. Extent of public interactivity and/or community involvement.
5. Budget estimate for the construction of the proposed light art installation. Do note that the provided budget should include artist fee, production cost and withholding tax.^[1]
6. Production method and timeline
 - I. Design and production must take into consideration
 - a) Ease of maintenance and servicing during the 3-week festival
 - b) Wear and tear under tropical weather conditions
 - c) Protection against the risk of damage due to public mishandling
 - II. Although local production is strongly encouraged, only sea freight will be provided if freight is required and the cost will be covered by the festival.

^[1] Under Singapore law, when one makes payment(s) of a specified nature (e.g. Royalty, Interest, Technical Service Fee etc.) to a non-resident company or individual, it is required to withhold a percentage of that payment and pay the amount withheld to IRAS. The amount withheld is called the Withholding Tax.

For more information on filing of withholding taxes and forms, please refer to Section 12 of the FAQs in Annex D, or visit <https://www.iras.gov.sg/IRASHome/other-taxes/withholding-tax/>

Shortlisted artists will be required to sign an agreement with the Event Management Company appointed by the Festival Organising Committee for budget disbursement and the timely delivery of light art installations. Only shortlisted artists will be notified via email.

The artwork evaluation will take into consideration how the artwork responds to the site context, but the Festival Organising Committee reserves the right to propose alternative locations for selected installations at a later stage.

The curatorial advisory panel and the Festival Organising Committee also reserve the right to propose modifications to the artwork to comply with local regulations and requirements.

For a list of potential installation locations, please refer to ANNEX C.

Artwork Budget

The budget available to shortlisted artists to produce and deliver the light art installations is S\$18,000 each, which will cover the following:

1. Artist and design fee.
2. Artwork production cost including:
 - a. Supply of all materials and support structures required.
 - b. Supply of light fittings compliant with Singapore regulations.
 - c. Supply of spare parts sufficient for at least one month of maintenance and operation.
 - d. Warehouse space for off-site preparation and pre-assembly if required.
 - e. Packing and crating of artwork for shipping and storage.
 - f. Assistance in light programming, if required.
 - g. Manpower for off-site preparation, on-site assembly and dismantling.
 - h. Supply and installation of all necessary electrical cabling, wiring, testing and maintenance for art installation compliant with Singapore safety and health regulations.
 - i. Manpower for light fitting installation in the artwork.
 - j. Training of Event Management Company to maintain installation and or equipment (such works should include programming issues and structural issues that are specific to the installation and its equipment) during the festival period.
 - k. Weatherproofing. Do consider Singapore's tropical climate and potential strong winds in your design and use of materials.
 - l. Relevant certification to ensure installation is fit for outdoor display for up to one month, compliant with the regulations in Singapore. These may include, but are not limited to, electrical certification, structural certification, Professional Engineer's endorsement and health and safety work methods (risk assessment and method statement).
3. Additional logistics cost (e.g. air freight, local logistics), if required. Round-trip door-to-door sea freight will be covered by the festival (see next page).
4. Additional artist airfare and accommodation outside of what is provided by the festival (see next page).
5. Any other special maintenance and operation costs.

The following cost items will be borne by the festival:

1. Venue liaison and site management.
2. Local regulatory approvals.
3. Round-trip door-to-door sea freight for international artworks from/to a single country including a single transfer to/from installation site in Singapore.
4. Round-trip door-to-door transportation for local artworks or materials from/to a single location in Singapore to/from installation site in Singapore.
5. Insurance coverage:
 - Transit insurance for artwork and materials.
 - Public liability insurance for the festival.
6. General maintenance of installation during festival period (e.g. daily switching on/off). Does not include upkeep of the artwork such as cleaning, parts replacement, re-programming, etc.
7. General security during set up, dismantle and festival periods.
8. Artist airfare and accommodation for artist (1 person) up to a maximum of 5 days (comprising set up days and festival period).
 - Do note that all additional trips required by artist and all other associated travel expenses should be considered as part of the overall artwork production cost to be borne by artist (see previous page).

If the artwork requires a production budget beyond that provided by the festival, the artist is required to update the Festival Organising Committee on the matter and is welcome to seek, secure and propose accompanying sponsors. The artist then has to highlight the contractual agreement made between the artist and the sponsor in the budget estimate template in the Application Form.

The Festival Organising Committee will take into consideration the profile of the sponsor in alignment with i Light Singapore's objectives and reserves the right to factor this into the final selection process.

Additional Information

ARTWORK OWNERSHIP

Ownership of the artwork shall be vested with the respective artists. However, the conditions for the successful applicant require that all images of the artwork are permitted for use by the Festival Organising Committee and its appointed agents. Images and videography of the installations shall indicate that the installations are commissioned for i Light Singapore 2020.

MARKETING AND PUBLICITY

Selected artists and their respective installations will be included in a comprehensive marketing and publicity campaign which includes:

- Profiling artists and their installations on the official festival website.
- Publicity through local print, radio, outdoor and digital media for the festival.
- Local and international PR campaigns for the festival.

Artists and sponsors will also be acknowledged on the installation signage during the festival period.

ARTISTS' OBLIGATIONS

All installations selected through this Open Call shall form part of i Light Singapore 2020 and selected artists may be invited to participate in other official functions and programmes of the festival. These may include the festival's opening ceremony, media and/ or press activities, symposium as well as workshops. As such, artists are strongly encouraged to keep the period of February - March 2020 reserved for the festival's functions and activities.

Milk Bottle Cows by BP Loh
i Light Marina Bay 2018



Annexes

Annex A – Festival Artwork Schedule

Annex B – Map of i Light Singapore

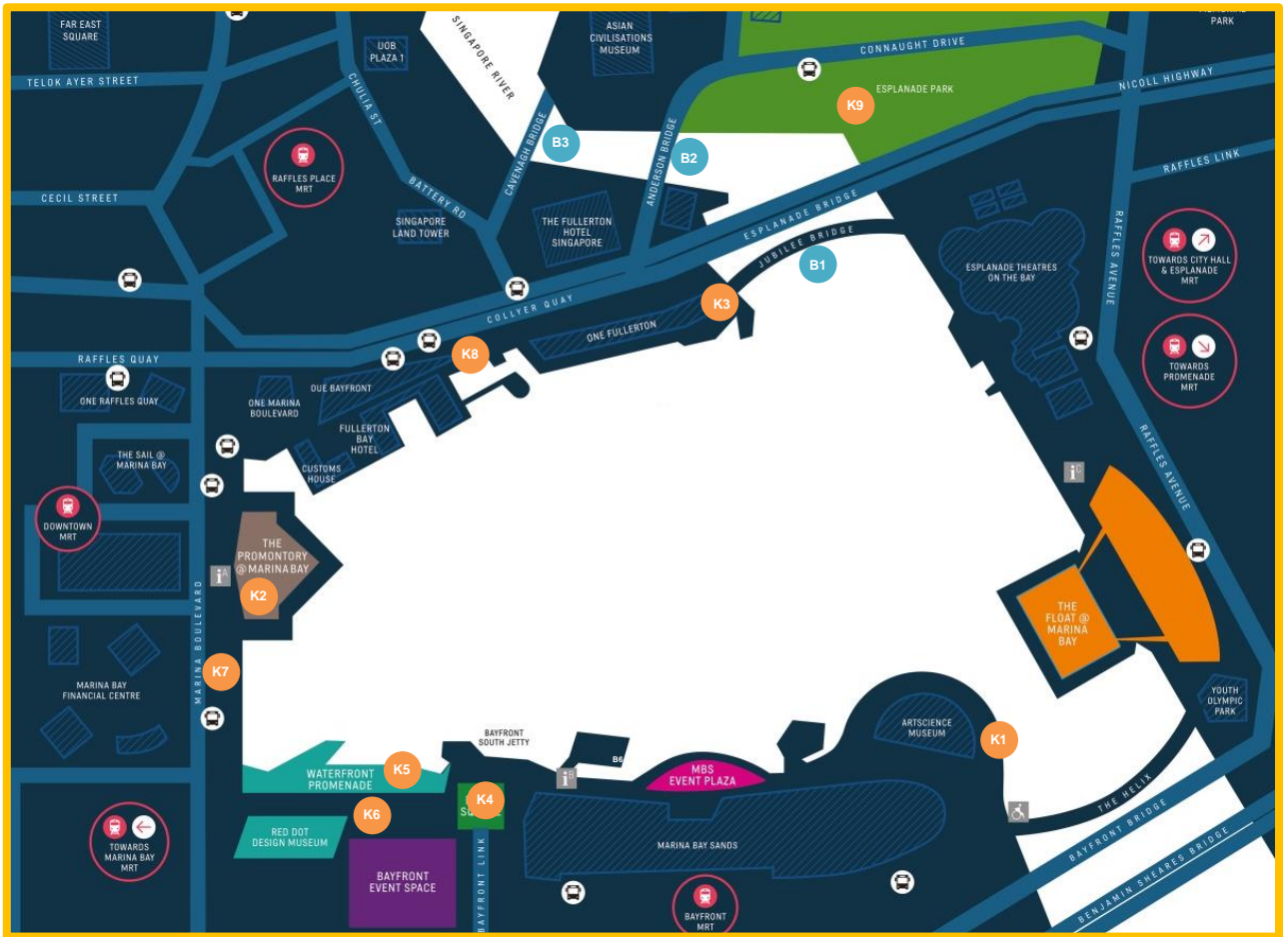
Annex C – Potential Installation Locations

Annex D – Frequently Asked Questions

ANNEX A | FESTIVAL ARTWORK SCHEDULE

	ITEM	DATE
1	Start of Open Call	13 May 2019 (Monday)
2	Closing of Open Call	12 July 2019 (Friday)
3	Finalisation of Artist line-up	August 2019
4	Signing of Artist contracts	August – October 2019
5	Production – Confirmation of installations, requirements, details and siting	September 2019 – Mid January 2020 (Overseas) September 2019 – End February 2020 (Singapore)
6	Final submission of technical drawings and installation methodology	15 November 2019 (Friday)
7	International Artwork Ship out Date	Mid January 2020
8	Installation on site	End February 2020
9	Opening – Launch of i Light Singapore 2020	6 March 2020 (Friday)

ANNEX B | MAP OF I LIGHT SINGAPORE



Key Locations

- [K1. ArtScience Museum and Waterfront](#)
- [K2. The Promontory](#)
- [K3. The Merlion](#)
- [K4. Event Square](#)
- [K5. Waterfront Promenade](#)
- [K6. Mist Walk](#)
- [K7. Breeze Shelters](#)
- [K8. Clifford Square](#)
- [K9. Esplanade Park](#)

Bridges

- [B1. Jubilee Bridge](#)
- [B2. Anderson Bridge](#)
- [B3. Cavenagh Bridge](#)

ANNEX C | POTENTIAL INSTALLATION LOCATIONS

Key Locations



[K1. ArtScience Museum and Waterfront](#)



[K2. The Promontory](#)



[K3. The Merlion](#)



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ANNEX C | POTENTIAL INSTALLATION LOCATIONS

Bridges



[B1. Jubilee Bridge](#)



[B2. Anderson Bridge](#)



[B3. Cavenagh Bridge](#)

ANNEX D | FREQUENTLY ASKED QUESTIONS

1. Can I submit an existing art installation?

Yes, you can submit an existing work. Please note that all artists should ensure that the art installation (that is in contact with the ground) can be properly installed on site in a safe and stable manner without causing damage to the art installation and the site.

2. Can I be present during the dismantling of the art installation?

Yes, artists are welcomed to be present during dismantling but we would like overseas artists to note that if they would like to be present during the dismantling of the installation, the associated travel costs should be borne by the artist and not to be factored into the overall budget for each art installation. Do note that there is a tight schedule for the dismantling of works. The Event Management Company will highlight this duration to all selected artists.

3. What should be included in the budget?

The proposed budget should include all production costs and associated costs for the construction of the art installation, e.g. parts and components, equipment, artist's airfare and accommodation charges, etc. Please refer to Page 8 of the Open Call for the list of items that should be included in the budget.

4. If I am shipping my art installation from another country, do I need to include the costs for packing of art installation or materials as part of the budget submission?

Yes, the proposed budget should include the costs for packing the art installation to ensure that there are no damages to the work during shipping and when it is in Singapore. If any specialised packing is required for the return of the installation, the amount should also be catered for in the proposed budget. We will need the artists to advise on how the packing should be done in order for us to ensure that the art installation is returned without damage. The packing materials will be recycled for the return shipment from Singapore to the Country of Origin only.

If the artist intends to dispose of or sell the art installation in Singapore, there will be charges application for the change in import permit. Please note that all art installations not disposed of or sold in Singapore will be shipped into Singapore via a temporary import permit.

5. If I am selected as a Open Call artist and I would like to be in Singapore for site inspection before I start working on my installation, can I make claims for my travel expenses as separate items?

No, all additional trips required by the artist and all other associated travel expenses should be considered as part of the overall artwork production cost to be borne by the artist.

6. If I am selected as a Open Call artist and need more information to ensure that my installation is properly installed for the festival, how can I go about this?

The Festival Organising Committee shall address all the questions raised by the artists and all information requested are provided to the best of their ability and knowledge, so as to aid the artist in the realisation of the proposed concepts and the successful exhibition of the art installation.

ANNEX D | FREQUENTLY ASKED QUESTIONS

7. Payment Schedule

For all confirmed artists, please note the payment schedule as follows:

DESCRIPTION	HONOURING OF PAYMENT	
1st Payment 40% of total fee	Upon signing of agreement within 30 days of receipt of invoice and submission of technical drawings*	
2nd Payment 30% of total fee	Singaporean Artists	Overseas Artists
	Upon installation of art installation at exhibition site and/or within 30 days of receipt of invoice.	Upon collection of artwork from Festival organising Committee's appointed logistics company together with proper documentation and/or within 30 days of receipt of invoice, whichever is later*
Final Payment 30% of total fee	Singaporean Artists	Overseas Artists
	Upon complete dismantling and removal of art installation from exhibition site and/or within 30 days of receipt of invoice, whichever is later.	At the end of festival, confirmation letter on payment of withholding tax from IRAS and/or within 30 days of receipt of invoice, whichever is later.

* For overseas artists, withholding tax will be deducted from each payment to avoid potential late fee fined by IRAS. For more information, please visit <https://www.iras.gov.sg/IRASHome/other-taxes/withholding-tax/>.

8. Can I determine my preferred mode of payment?

Yes, confirmed artists may indicate their preferred mode of payment, subject to the agreement of the Festival Organising Committee. Do note that all payments will be made in Singapore dollars.

9. If my art installation is selected, am I required to attend all promotional events for i Light Singapore 2020?

No, it is not compulsory for the artists to attend all events. However, the artists are strongly encouraged to be present during the Media Preview and during the official Opening Ceremony of the festival as both occasions are good publicity opportunities for the artists and their art installations.

10. Do I need to maintain my work throughout the duration of the event or can someone help to manage the small issues on site?

Basic maintenance of the artwork will be undertaken by the Festival Organising Committee. The artist will be consulted and may be required to come down for the maintenance and repair of the installation should it be due to more serious malfunction; e.g. mechanism failure which the Festival Organising Committee is unable to rectify. If there is a need to replace any artwork parts, the artist will be consulted prior to any works and charged accordingly.

11. Is the withholding tax applicable to all artists?

No, withholding tax is only applicable to overseas artists.

ANNEX D | FREQUENTLY ASKED QUESTIONS

12. For international and regional artists, is the Goods and Services Tax applicable for the installation and 15% withholding tax for the flights, hotel and artist fees?

GOODS AND SERVICES TAX (GST)

GST is only applicable to local artists, and is chargeable at a prevailing rate of 7% by Singapore GST-registered businesses on all sales of goods and services made in Singapore.

FOR EXAMPLE

Assume a local artist is a GST-registered company

Total cost of installation (artist fee + production)	S\$ 16,822
GST (7% of S\$16,822)	S\$ 1,178
Final invoice claim (GST inclusive)	S\$ 18,000

WITHHOLDING TAX

Withholding tax at 15% - 22% of gross income will be imposed on services performed in Singapore for both individual and companies. Gross income refers to both monetary and non-monetary payments, which includes, but not limited to, artist fees and allowances e.g. per diem, benefits-in-kind.

Benefits covered by the festival may still be subjected to Withholding Tax and will be payable by the artist. Such cases include, but are not limited to, flight and accommodation.

FOR EXAMPLE

For Individuals

Artist Fee	S\$ 4,000	Net income
Production/ installation cost	S\$ 2,000	Net income
Airfare	S\$ 2,500	Benefits
Accommodation	S\$ 1,500	Benefits
TOTAL FEE/ GROSS INCOME	S\$ 10,000	
Withholding Tax	EITHER S\$ 1,500	15% of gross income
	OR S\$ 1,320	22% of net income

For Companies

Artist Fee	S\$ 4,000	Net income
Production/ installation cost	S\$ 2,000	Net income
Airfare	S\$ 2,500	Benefits
Accommodation	S\$ 1,500	Benefits
TOTAL FEE	S\$ 10,000	
Withholding Tax	S\$ 1,020	17% of net income

More information on the withholding tax can be obtained from <https://www.iras.gov.sg/IRASHome/Other-Taxes/Withholding-Tax/>

ANNEX D | FREQUENTLY ASKED QUESTIONS

13. Can I propose for other locations beyond those highlighted?

The locations highlighted (ANNEX C) are proposed locations along the i Light Singapore 2020 route but if the artists feel that there are other locations worth exploring, you are free to propose your installation for those locations. These locations will be subject to availability, and endorsement by the panel and the Festival Organising Committee.

A point to note is that the installations should relate to the sites that are in close proximity to the bay and the waterfront nature of the area. The presented installations shall be located at public spaces within Marina Bay and Civic District for everyone's enjoyment unless otherwise stated.

14. Will my art installation be covered by insurance for damages?

An overall insurance coverage for the entire festival and the installations will be provided by the Festival Organising Committee. This will cover the public liability and other associated event-related matters. More information can be provided upon request or if your art installation is shortlisted.

Artists shall pay the additional insurance premium (as part of the overall artwork production cost) should the festival insurance value be insufficient to cover the value of the art installation.

Chandelier of Spirits by Living Spirits
i Light Marina Bay 2018

